



Commanding Officer, Marine Attack Squadron 223
Family Readiness Crisis Notification Policy

Unit, Personal and Family Readiness Program (UPFRP) MCO 1754.9A, directs the establishment of policy at the unit level by which information is disseminated to the Marines, their spouses and designated parents/extended family members in the event of a crisis. Examples of a crisis or perceived crisis for the UPFRP purpose include: potential or actual squadron aircraft mishap, fatality or serious injury of a unit member, or a base closure due to impending hurricane or other significant weather phenomena. Of note, in the event that the squadron sustains a casualty, the FRO will play no role in the casualty notification process. Any information disseminated through the UPFRP cannot interfere with or precede official Marine Corps initial casualty notification. This is important to understand, as it will drive the amount of detail that can be included in crisis notification message and updates.

The VMA-223 Family Readiness Officer (FRO) is Mrs. Ashleigh Nix. In the event of a crisis, she will be responsible for transmitting formal correspondence from the Commanding Officer, via an appropriate method of communication. Those methods include any or all of the following:

- a) Marine Online
- b) Unit Website
- c) Newsletter
- d) Email
- e) Toll Free Squadron Hotline
- f) Word of mouth

The goal of this notification process is to provide accurate and timely information to all Marines, Sailors, and family members, in the event of a crisis. In my absence, the Executive Officer (Major Nicholas Wineman) will approve all communication and will serve in an "acting" capacity. Questions regarding this policy may be referred to the FRO at 252-466-4820.

Semper Fidelis,

A handwritten signature in black ink, appearing to read "Ryan B. Ward".

Ryan B. Ward

Lieutenant Colonel, United States Marine Corps
Commanding Officer, Marine Attack Squadron 223